



(for
administration
use only)

Job Application Form

Application Date: (MM/DD/YY)		
First Name		
Last Name		
Gender		
Current Address		
E-Mail Address		
Phone Number		
Date of Birth		
Country of Birth		
Nationality		
College Degree		
University		
Languages/levels		
Place of residence		
Have you ever held or do you currently hold a working visa for Spain?		
Have you ever held or do you currently hold a student visa for Spain?		
Subjects you are able to teach:		
Are you certified as a teacher? In which country? Is your teaching license currently valid?		
Applying for a position as teacher in	Pre-School	
	Lower School	
	Middle School	
	High School	
Applying for management and administration positions. - Specify experience and certification and experience		
Religious faith		
If non-Catholic, are you willing to work in a Catholic School? Do you have any objections to teach at a Catholic school and respect its mission?		



Please do not forget to attach your CV, cover letter, and any further information you may consider.

In compliance with the Personal Data Protection Regulations and thus, in accordance with the Organic Law 15/1999, dated 13th December 1999, on the Protection of Personal Data (LOPD), we inform you that the contact details hereby provided shall be included in a file owned by the school, duly registered into the General Registry of the Protection of Data of Personal Character, for the purpose of personnel recruitment.

Notwithstanding the aforementioned, you are acknowledged to have and may exercise the rights of access, cancellation, rectification and opposition, in the terms and conditions stated in the LOPD, by writing to the following address, attaching a legible copy of your National Identity Document: Aquinas American School, Transversal Cuatro, 4, 28223, Madrid, Spain.

Mission

Aquinas American School is a Catholic, college-preparatory school, that promotes superior academic achievement, mastery of skills and content, and fosters moral citizenship.

Aquinas American School offers the U.S. school curriculum as well as the International Baccalaureate Diploma Program, preparing students to further their education either in Spain or abroad.

Educational Beliefs

The family is the natural core for the growth and education of children, while school is an indispensable aid for children's intellectual and moral growth.

The school guides a child's natural desire to learn, helping them understand the reality of things, and to continuously seek answers. The school educates by encouraging children's understanding of solid moral values in life. Education is a personal encounter between the student and the teacher. While every child grows and develops at his or her own unique pace, the teacher is their intellectual and moral reference, explaining and showing the reality, and providing means for new understanding as well as being the first reference for assessment.

This meeting between student and teacher properly occurs within a larger community, the school. The teacher, together with the family and community, explains the initial experiences of life's situations, and guides the child towards honesty and truth. Within the enclosure of the educational community, the child learns to discern and experience daily the importance of solid moral values in life.

It is the school's responsibility to have the necessary means to best educate in terms of the latest technology and advances, which must always be age-appropriate for the students and used under the instruction of the teacher. But excellent media alone will not educate. Primary attention must be paid to words and written text, to help the children learn by a natural rhythm, and to shape an understanding of the logical structures of thought and language.

At Aquinas School we strive to create a climate of appreciation to aid both learning and personal growth. Dedication to rigorous and consistent studying is necessary in order to acquire both knowledge and development of personal skills, and at the same time serve as a serene acceptance of one's own limitations.

Aquinas American School, convinced of the supreme dignity of every person as a child of God, educates in the respect due to God and His work. Respect for others and the duty to love our fellow neighbor is joined with an appreciation for truth and goodness as the foundation of our community.

Taking care of the things around us is a way of expressing consideration and respect towards fellow classmates. The students are educated in this respect, and therefore will learn to be responsible by having to answer for their actions.

The school promotes in its students love and a sense of obedience and gratitude towards their parents and family, as well as companionship and friendship with their peers. Developing a sense of duty and gratitude to those who are looking out for our best interest is the ideal school of citizenship and moves us to seek the common good.

The school offers the opportunity of preparing for and receiving First Communion, the sacrament of Confirmation and the regular participation of the Eucharist. Religious formation encourages a dedication to the mystery of faith and teaches us to live responsibly and in communion with the Universal Church, parents, teachers and peers, while helping us be committed to constant improvement for ourselves and others.